

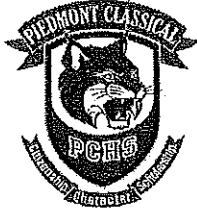
Piedmont Classical High School
Board of Director's Meeting
Agenda

Time/ Date: September 20, 2016 8:30 a.m.

Place: 300 NC 68

1. Call to Order
2. *Approval of August minutes**
3. Public Comment
4. Principal's Report
5. Academic Progress
6. Report Card Data and Site Visit Data
7. ACD Update
8. Financial Update
*Discuss and approval of budget adjustments**
9. Closed Session
10. Approval of personnel*
11. Other Business
12. Adjourn

*Piedmont Classical High School, by providing a rigorous, traditional education,
will graduate productive citizens prepared to succeed in any endeavor.*



Piedmont Classical High School
Board of Director's Meeting
Minutes

Time/ Date: August 9, 2016 8:00 a.m.

Place: 300 NC 68

Present: John Murray, Rich Fifield, Cathy Barnette, John Fink

Others Present: Hannah Cobb, Mary Catherine Sauer, Joann Varsi, Ken Free

1. The meeting was called to order by J Murray
2. *A motion was made by J. Murray and seconded by J. Fink to approve the July minutes. The motion passed unanimously.*
3. H Cobb gave the Principal's Report, attached.
4. Committee Reports
 - a. Governance
 - b. Finance
 - c. *Athletics: Coach Free spoke about the possibility of swimming (CCA) & wrestling (NCLA) for other schools. A motion was made by J. Murray and seconded by J. Fink. The motion was passed unanimously.*
5. *H. Cobb wanted to add two more members to SIT. These are two year commitments. A motion was made by C. Barnette to vote in Joann Varsi and Kristin Hill as new SIT members and seconded by J. Fink. The motion passed unanimously.*
6. *A motion was made by J Murray and seconded by R. Fifield to go in to closed session to discuss personnel. The motion passed unanimously.*
7. *A motion was made by J Murray and seconded by R Fifield to come back into open session. The motion passed unanimously.*
8. Spoke about the ground breaking. Chose the following Friday as a raindate. Mary Catherine e-mailed Tyson about the day. C Barnette was put in charge of purchasing nice shovels.
9. Adjourn

Piedmont Classical High School, by providing a rigorous, traditional education, will graduate productive citizens prepared to succeed in any endeavor.

Board Meeting
Principal's Report
9/20/16

School Culture

Discipline	(1) 10 day suspension (2) 5 day suspensions (1) 2 day suspension (2) 1 day suspensions
Athletics	Volleyball is 6/6 and soccer is
School Relations	Fundraising is complete, sold over
School Attendance	NA

Instruction

Testing	PSAT 10/19/16 Pre-ACT 10/25/16
PLCs	Meeting monthly with Admin, see schedule attached
SIT	Next meeting on 9/27
Still to Hire	pt. time Science, Chorus, pt. time EC

Compliance

Exceptional Children	27 students identified and transferred over to PCHS, (13 last year)
504 Plans	10 students, (8 last year)

Business

Budget	230 budget has been made
--------	--------------------------

Operations

Marketing	Facebook Ads, signage added to campus
Facilities	Fire inspection finally happened and relocated to new classrooms
PTSO	Next meeting 9/28

Enrollment summary:

Grade	Female	Male	Total
9 th	37	48	85
10 th	48	41	89
11 th	33	22	55
			Overall: 229

Late Start Wednesday Schedule: September

Date	Staff Member	Assignment	Location
9/7	Hill	Math PLC	Room 6
9/7	Smith	Math PLC	Room 6
9/7	Martin	Math PLC	Room 6
9/7	Gilliam	Math PLC	Room 6
9/7	Culbertson	Red Dog Farm	Room 10
9/7	Risch	Foreign Language PLC	Room 3
9/7	Albanese	Foreign Language PLC	Room 3
9/7	Cobb	Foreign Language PLC	Room 3
9/7	Cook	Tutoring	Room 7
9/7	Charbonneau	Tutoring	Art Room
9/7	McCaffrey	Tutoring	Room 11
9/7	Beckman	Tutoring	Room 8
9/7	Nance	Tutoring	Room 2
9/7	Roberts	Supervision	Front commons area
9/7	Staunton	Supervision	Entrance of purple room
9/7	Pellarin	Supervision	Front Commons area
9/7	Free	Supervision	Back Hallway (btwn rms 5-10)
9/7	Marianetti	Supervision	Front commons area
9/7	Spertzel	Supervision	Blue Room near restrooms
9/7	J. Varsi	Supervision	Roaming
9/14	Cook	History PLC	Room 8
9/14	Beckman	History PLC	Room 8
9/14	Risch	History PLC	Room 8
9/14	Cobb	History PLC	Room 8
9/14	Charbonneau	Cultural Arts PLC	Art Room
9/14	Roberts	Cultural Arts PLC	Art Room
9/14	Martin	Cultural Arts PLC	Art Room
9/14	Pellarin	Tutoring	Room 9
9/14	Culbertson	Tutoring	Room 11
9/14	Staunton	Tutoring	Room 10
9/14	Albanese	Tutoring	Room 3
9/14	Spertzel	Tutoring	Room 5
9/14	McCaffrey	Supervision	Front Commons Area
9/14	Smith	Supervision	Back Hallway (btwn rms 5-10)
9/14	Gilliam	Supervision	Entrance of purple room
9/14	Hill	Supervision	Blue Room near restrooms
9/14	Varsi	Supervision	Roaming
9/14	Free	Tracking	Room 2
9/14	Marianetti	Tracking	Room 2
9/14	Nance	Tracking	Room 2
9/21	Nance	Tutoring	Room 2

Late Start Wednesday Schedule: September

9/21	Staunton	English PLC	Room 10
9/21	Pellarin	English PLC	Room 10
9/21	Gilliam	English PLC	Room 10
9/21	Cobb	English PLC	Room 10
9/21	Smith	Tutoring	Room 5
9/21	Risch	Tutoring	Room 13
9/21	Hill	Tutoring	Room 6
9/21	Culbertson	Supervision	Blue Room near restrooms
9/21	Spertzel	Supervision	Back Hallway (btwn rms 5-10)
9/21	Beckman	Supervision	Front Commons
9/21	Cook	Supervision	Entrance of purple room
9/21	Charbonneau	Supervision	Purple Room
9/21	Free	Supervision	Roaming
9/21	Albanese	Multi-Cultural Club	Room 3
9/21	Roberts	Drama Club	Room 8
9/21	McCaffrey	Science Olympiad	Room 12
9/28	Culbertson	Science PLC	Room 3
9/28	McCaffrey	Science PLC	Room 3
9/28	Martin	Science PLC	Room 3
9/28	Spertzel	Athletics/PE PLC	Cobb's office
9/28	Cobb	Athletics/PE PLC	Cobb's office
9/28	Free	Athletics/PE PLC	Cobb's office
9/28	Hill	Tutoring	Room 6
9/28	Roberts	Tutoring	Room 5
9/28	Beckman	Tutoring	Room 8
9/28	Nance	Tutoring	Room 2
9/28	Albanese	Supervision	Back Hallway (btwn rms 5-10)
9/28	Risch	Supervision	Front Commons area
9/28	Marianetti	Supervision	Blue room near restrooms
9/28	Gilliam	Supervision	Entrance to purple room
9/28	Varsi	Supervision	Roaming
9/28	Cook	Club	Room 7
9/28	Smith	Beta Club	Room 5
9/28	Charbonneau	Art Club Meeting	Art Room
9/28	Staunton	Student Co Meeting	Room 10

Demographics:

Ethnicity	Grade	Male	Female	Total
Asian	10		1	
	11		1	2
Black	9	12	8	
	10	21	18	
	11	15	5	79
Hispanic	9	5	2	
	10	1	2	
	11	1	2	13
Two or more	9	1	2	
	10	4	6	
	11	1	10	14
White	9	30	25	
	10	22	14	
	11	16	14	121
Male/Female		129	100	229

Academic Progress

AP scores

2016		
Subject	3-5's	4-5's
AP World	37.5%	19%
2017		
Subject	3-5's	4-5's
AP Psychology		
AP Human Geography		
AP US History		
AP English 11		
AP Biology		
AP Calculus AB		
AP Statistics		

EOC Data

2016		
Subject	3-5's	4-5's
English 10	60.87	47.83
Math 1	49	33.3
Biology	52.9	46.1
Total Proficiency	53.6	42.7

Site Visit Feedback

School: Piedmont Classical High School

Site Visit Date: August 25, 2016

Consultant(s) Visiting: Dr. Kebbler M. Williams

The purpose of today's visit was: (1) to observe instruction in classrooms; and (2) to meet with the school leader.

Glowing Practices:

- The principal and assistant principal do weekly walk-throughs and provide written feedback to all teachers using an Administrative Walk-Through Data Collection Form.
- The school uses great signage to direct visitors and stakeholders appropriately.
- The school has designated two bus hubs as central pick-up and drop-off locations to collect students and transport them to and from school. The school also has a partnership with the Piedmont Authority for Regional Transportation (PART) to provide shuttle service to and from its closest bus stop (one mile away).
- The school has a modified block schedule, which allows time on Wednesdays for teachers to meet in PLCs and students to get tutored and/or meet in clubs. Time is also designated on Wednesdays for character education during the homeroom block.
- The school met the growth expectation based on students' performance on the EOC tests.
- The school has a diverse student population.

Growth Points and Questions:

- Track your school benchmark and common assessment data in a visually meaningful way (i.e., a bulletin board) to help hold all stakeholders accountable for the data that they see.
- Have your math department participate in the statewide online Collaborative Sessions on Math I that are occurring between August 31 and September 29, 2016.
- To hold teachers accountable for professional development, consider creating specialized walk-through data collection forms that contain specific "look-fors" based on the relevant professional development session.
- Consider posting board meeting minutes online so that they are more easily accessible to the school's stakeholders.

- Knowing what we know about the gap in achievement between your Students of Color and your White students, it is important to implement culturally relevant instruction at PCHS. Here are some resources that should be helpful for you:
 - Sheldon Lanier, Director of Equity and AVID for the Chapel Hill-Carrboro City Schools 919-967-8211 ext. 28247; slanier@chccs.k12.nc.us
 - Dr. Dionne McLaughlin, Assistant Professor at NC Central University 919-530-6620; dmcLaugh@nccu.edu
 - *How to Teach Students Who Don't Look Like You: Culturally Relevant Teaching Strategies* by Bonnie M. Davis
 - *Creating the Opportunity to Learn: Moving from Research to Practice to Close the Achievement Gap* by A. Wade Boykin and Pedro Noguera

- Contact your regional MTSS Consultant to learn more about how your school can fully implement the Multi-Tiered System of Support (MTSS) process.

- In most cases, the school did a nice job adhering to General Statute 115C-218.35, however this was not 100%. The two prayer posters in the main lobby need to be covered or removed while school is in session. The words “prayer” and “worship” also need to be covered on both sides at the front entrance to the church while school is in session.

- Please send the Certificate of Occupancy for the new classrooms to kebbler.williams@dpi.nc.gov.

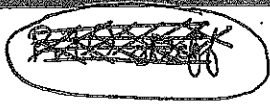
- It is a school expectation that every teacher posts the daily objective/essential question/learning target on the board. Out of the 11 classrooms visited, this expectation was only met in two of the classrooms.

- Boost the rigor in classroom instruction. Out of the 11 classrooms visited, the observer noted the students being engaged in a rigorous activity in only two classrooms. These resources are good places to start: <https://www.engageny.org/resource/driven-by-data-increasing-rigor-throughout-the-lesson/file/66> and <http://lowndes.k12.ms.us/wp-content/uploads/2014/06/Module-1-Rigor.pdf>



909 Aviation Parkway, Suite 700
Morrisville, NC 27560
1-800-801-7983 • 919-465-4728
919-465-4737 (fax)
<http://www.teacheracademy.org>

grade levels
opened with:
9-10



Piedmont Classical

Overall \Rightarrow C (57) range = 55-69
D = 40-54

English II \Rightarrow 61% proficient	47.8% CCR
Maths I \Rightarrow 49% proficient	33.3% CCR
Biology \Rightarrow 53% proficient	46.1% CCR

Net growth -1.68

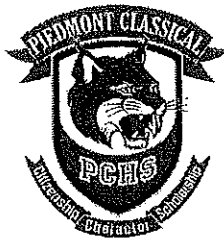
Overall CCR = 42.7%
Overall GLP = 53.6%

GLP by race:

37.7% - Black
 50.0% - Hispanic
 33.3% - Multi
 65.2% - White

68.5
 - 37.9

 27.5



Piedmont Classical High School
300 NC 68
Greensboro, NC 27409

CONTRACT PART-TIME FOR EMPLOYMENT

2016/2017 School Year

This contract entered into by and between **Piedmont Classical High School**, a charter school organized and operated under the laws of the State of North Carolina, the party of the first part (hereinafter referred to as the "Employer") and **Anna Marianetti**, the party of the second part (hereinafter referred to as the "Employee"), for valuable consideration as set forth herein and in accordance with the school laws of the State of North Carolina, which are hereby made a part of this contract, WITNESSETH:

1. POSITION AND DUTIES. Employer shall employ Employee as the **Head Cross Country Coach**. Employee shall accept employment from the Employer, upon the terms and subject to the conditions set forth as follows: Be professional in appearance and instruction at all times. Planning and schedule state mandated pre-season meetings. Develop a set of team rules, expectations, or requirements for your sport. (Must be given out to parents, students and a copy on file with the athletic director) **Head Coach is responsible for the behavior of not only his/her team, but their staff as well.** Request of inventory, uniform list, all equipment is required by head coach at the end of season. Responsible for eligibility, new PCHS policies and any paperwork from the CAASC. Require to attend CAASC rules meetings for head coaches. Must contact News/Record after all home games. Maintain practice, games, and locker room facilities: setting up, cleaning up, and taking out trash. Accountability for inventory, equipment, any repairs, season ending stats, awards, etc. must be turned into the athletic director at the end of the season. Employee's duties shall be subject to the direction and control of the Piedmont Classical High School Board of Directors and its Principal or his designee or designees.
2. PRESENTATIONS AND WARRANTIES. Employee represents and warrants all information provided to the Employer for the purpose of procuring employment with the Employer is true and accurate.
3. SALARY. Employee shall be employed from August 1st through October 29th. Employee receive a stipend of \$1200.00 payable at the end of the sport season.
4. EMPLOYMENT AT WILL. Either Employer or Employee may elect to terminate the relationship at any time, for any reason, with or without cause. All benefits and salaries shall be terminated effective the last day of employment.
5. REVIEW. At the end of the sports season, the Employer shall provide Employee with an informal review of the Employee's performance.
6. MODIFICATION. This Contract shall not be amended or modified except in writing, by mutual agreement of the parties, executed with the same formality as this contract and in accordance with the laws of the State of North Carolina.
7. ENTIRE UNDERSTANDING. This Contract contains the entire understanding of the parties, and that there are no representations, warranties, covenants, or undertakings other than those expressly set forth herein. Upon the signing of this contract, all previous agreements regarding the matters addressed by this agreement entered into between the parties, whether oral or written, are hereby revoked.

8. MEDIATION. Prior to the filing of any lawsuit arising out of or relating to this Contract, or the breach hereof, the parties agree each shall attempt to mediate the dispute in good faith with a certified mediator.
9. SEVERABILITY. Should any provision of this Contract be held to be invalid, unenforceable or in conflict of the laws of the State of North Carolina, all other provisions shall nevertheless continue in full force and effect.
10. JURISDICTION. This Contract shall be constructed, interpreted, and enforced in accordance with the laws of the State of North Carolina.
11. MISCELLANEOUS. Pursuant to applicable state statutes, no indebtedness of any kind incurred or created by Employer shall constitute an indebtedness of the State or its political subdivisions, and no indebtedness of Employer shall involve or be secured by the faith, credit or taxing power of the state or its political subdivisions.

IN WITNESS WHEREOF, the parties have executed this CONTRACT OF EMPLOYMENT in duplicate on the day and year first written.

Employee Signature

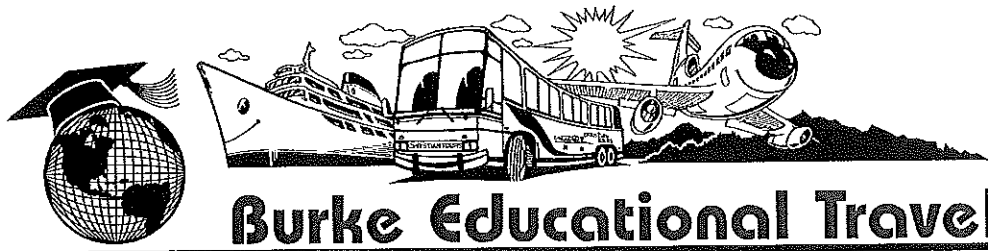
Date

Employee Name (printed)

Employee Address

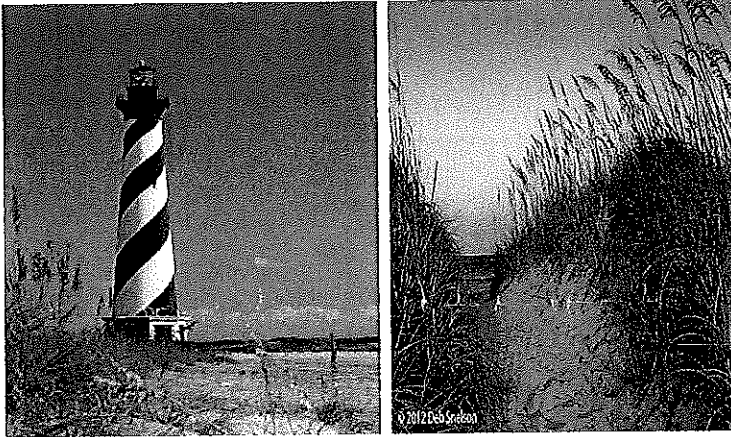
Signature
Hannah Cobb
Principal, Piedmont Classical High School

Signature
John Murray
President, Board of Directors



Burke Educational Travel

P. O. Box 890 • Newton, NC 28658 • Phone (828) 465-3900
 A Division Of: BURKE INTERNATIONAL TOURS / CHRISTIAN TOURS



North Carolina Outer Banks

March 15 - 17, 2017

Piedmont Classical High School

Student Tour 2017

PROPOSAL

September 13, 2016

Ms. Hannah Cobb

300 NC 68 South
Greensboro, NC 27409

Phone: 336-701-2271

hcobb@piedmontclassical.com

ITINERARY

Day 1 (Wed):

- Coach arrives for boarding at 7:30 am
- Coach departs the school at 8:00 am
- Rest or meal stops every two hours
- Fast food lunch (*on your own*)
- Visit Roanoke Island Festival Park
- Climb Jockey's Ridge
- Dinner (*included*)
- Check-in at our NC Outer Banks hotel (*2 nights*)

Day 2 (Thurs):

- Continental breakfast (*included*)
- Explore the NC Aquarium on Roanoke Island
- Bodie Island Lighthouse photo stop
- Fast food lunch (*on your own*)
- Travel to Corolla, NC
- Experience a Wild Horse Adventure jeep tour
- Souvenir shopping
- Return to the hotel for the evening
- Pizza dinner at hotel (*included*)
- Spend an evening with "Blackbeard the Pirate"

Day 3 (Fri):

- Continental breakfast (*included*)
- Participate in an Eco Study at Jennette's Pier
- Fast food lunch (*on your own*)
- Visit Wright Brothers Memorial & Museum (*teacher to bring fee waiver*)
- Depart for home by 3:00 pm
- Buffet dinner en route (*included*)
- Arrive home approximately 9:00 pm

INCLUSIONS

- Hotel accommodations rating 3 star or above for two nights
- Transportation in a deluxe motorcoach equipped with a DVD player with multiple monitors throughout the coach, a public address system and restroom facilities with a Professional Motorcoach Operator(s) (maximum of 50 passengers per coach – do not count tour director)
- All meals and attractions as indicated in the itinerary
- Taxes and gratuities for included attractions and meals
- Full-time professional Burke Educational Travel Tour Director for the duration of the tour (one per coach)
- Free teacher/chaperone packages based upon the required minimum number of passengers
- Office support staff to assist lead teachers throughout the tour process

PER PERSON RATES

Rates are based on the number of passengers per coach. The minimum number of passengers is inclusive of the free tours for that particular rate. The quote is based on the group requiring **one** motorcoach.

Price Per Person: Based on a minimum of 50 Passengers Per Coach (including **4 free per coach**)
Quad occupancy \$365 Triple \$380 Double \$410 Single \$500

Price Per Person: Based on a minimum of 44 Passengers Per Coach (including **4 free per coach**)
Quad occupancy \$385 Triple \$400 Double \$430 Single \$520

Price Per Person: Based on a minimum of 36 Passengers Per Coach (including **3 free per coach**)
Quad occupancy \$410 Triple \$425 Double \$455 Single \$545

****Free tours are calculated at the double rate. Should one of the complimentary passengers choose to have a single room, they must pay the difference between the double rate and the single rate.**

SPECIAL PROVISIONS

- All quotes are firm for 30 days from the proposal date. Booking within the 30 days can prevent any change in your rates due to fuel or vendor increases. Booking your tour early for the next year also increases the probability of availability with the attractions we have planned.
- Hotel security can be added for an additional \$320 for one guard for two nights. Please advise Burke Educational Travel if you would like to add security, as it is not included in the rates.
- Gratuities to your driver and tour escort are included in your proposal. The staff of Burke Educational Travel is very appreciative of your thoughtfulness.

HOW TO BOOK YOUR TOUR

- Review the itinerary, dates and inclusions with this proposal to be sure the trip includes all the things you are expecting.
- Call or email our office with your acceptance of the proposal. Once the tour is booked, the actual booking folder will be mailed to you (RED FOLDER).
- A deposit is not normally required at the time of booking. All payment requirements will be included with your booking information.
- A list of company policies, rooming list, bus rosters and important information will be included in the booking folder.
- Once you receive your booking folder, please sign the agreement and return it to our office.

TERMS AND CONDITIONS

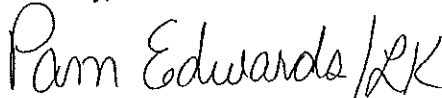
- **\$50** deposit per paying passenger on or before **October 15, 2016**.
- **Some attractions cannot be booked until the deposit has been credited to your account.**
- Tentative passenger list with the deposit.
- Final rooming list and bus roster on or before **February 1, 2017**. A final invoice cannot be generated until you submit your final rooming list. Hotels require a room list no less than thirty days prior to arrival to continue to hold the rooms.
- **We cannot accept changes to the rooming list within 15 days of departure.**
- Balance due on or before **February 15, 2017**.
- Final tour information (final itinerary, hotel assignment, emergency telephone numbers, names of tour escort(s) and driver(s), luggage tags, etc.) will be sent to the school **two weeks** prior to departure.
- Should the number of passengers drop below the stated minimums, the rates will increase.

CANCELLATION POLICIES

- Should it be necessary for you to cancel the entire tour, BET will refund all payments less any deposits or monies not returned to us by vendors as long as cancellations take place prior to 60 days before departure.
- Individual cancellations within thirty days of departure will result in penalties.
- Individual cancellations the day of departure can result in a full penalty.
- If your tour requires multiple coaches, it is imperative that any adjustments to the number of required coaches are done no less than 60 days before travel. Any adjustment in the motorcoach count within 60 days of travel can incur penalties.

Thank you for allowing Burke Educational Travel the opportunity to offer our proposal for this tour. Feel free to call with any comments or questions. We look forward to the opportunity to serve you, your students, other staff, and parents of Piedmont Classical High School.

Sincerely,



Pam Edwards
Director of Student Travel
Burke Educational Travel
pam@burkeeducationaltravel.com
828-465-3900 or 1-800-476-3900