



Piedmont Classical High School Board of Directors Meeting Minutes

Time/ Date: November 30th -- 8:00a.m. Place: 4100 Yanceyville St.

Present: John Fink, Kay Chapman, Rich Fifield, Mike Stainback (mobile attendance)

Others Present: Mary Catherine Sauer, Chris Butler, Lowana Wade, Kenneth Free, Angela Jackson, 4 other attendees

Call to Order

- The meeting was called to order by J. Fink at 8:21a.m.
- J. Fink asked attendees to review the minutes from the October 23rd meeting.
- *A motion was made by J. Fink to approve the minutes from the October 23rd meeting and seconded by R. Fifield. The motion passed unanimously.*

Public Comments

- M. C. Sauer began by addressing rumors about her decision to end her relationship with the Board of Directors at PCHS. M. Sauer further shared that she would be resigning from her current position as part of the academic committee. Additionally, she submitted a new request for records as the previous records provided were incomplete.
- J. Fink stated that the information requested would be provided including bank statements with ending balances in a timely fashion.
- P. Valente inquired about the Rhetoric course. C. Butler shared that the Rhetoric teacher had resigned and that interviews were slated to begin next week. Further, no student would be penalized in the Rhetoric course.
- P. Valente inquired about the need for Astronomy books (specifically 8 books). C. Butler affirmed that the books would be ordered, but that he had no knowledge there was a need for more Astronomy books.
- C. Butler shared information about the PCHS graduation. This year's graduation will be held on June 8th at Cathedral of His Glory. A letter addressing graduation details would follow next week.

- *A motion was made by R. Fifield to move into closed session. The motion was seconded by K. Chapman. The board retired to closed session.*
- *The Board returned from closed session at 9:10 a.m .*

Finance Update

- C. Butler and A. Jackson presented information about PCHS finances. The following corrections were identified in the Level 5 budget provided by Acadia:
 - Updated Budget needed (correction item 3 Expenses; student needs to be adjusted to 4,000 in revenue and 15,000 in expenses)
- Budget vote on hold until changes have been made to the Level 5 expense report
- K. Free presented information on the phone contract expansion (outfitting the entire school for the future) which was outlined in the previous Facilities Meeting. The contract difference was approximately \$25.00 monthly.
- *A motion was made by J. Fink to approve the expansion of the phone contract. The motion was seconded by R. Fifield and approved unanimously.*
- K. Free also presented information on the elevator contract and the option to enter into a service contract. K. Free suggested that PCHS enter into the gold service agreement. The following issues need to be corrected in the existing contract:
 - Address change to match PCHS new location
 - Annual plan cost confirmation
 - Official start date of services
- *A motion was made by J. Fink to approve the elevator contract pending the corrections to the existing contract. The motion was seconded by R. Fifield and approved.*
- K. Free discussed upcoming trips for the basketball program. There are two proposed tournaments for the basketball program -- Miami Basketball Tournament (Varsity boys -- January 2-4, 2019) and Myrtle Beach Tournament (boys, girls, and JV teams -- February 28 - March 2, 2019). Students would miss collectively 4 days over the course of both tournaments. Parents would be responsible for the individual player cost of the tournaments.
- *A motion was made by J. Fink to approve the request for teams to participate in both the Miami and Myrtle Beach Tournaments and that*

students would be excused from classes on the four days missed to attend. The motion was seconded by R. Fifield and approved.

- A recommendation to consider confidential student for expulsion from Piedmont Classical High School was presented to the Board of Directors in closed session.
- *A motion was made by J. Fink to expel confidential student from PCHS indefinitely. The motion was seconded by R. Fifield and approved.*

Chairman's Report

- Mr. Fink discussed the following:
 - a. Mr. Fink has met with two departments to discuss what "classical" means. He acknowledged the resignation of M.C. Sauer and the impact that it potentially has on the academic committee. At this time, there are no new updates from the academic committee.

Principal's Report

- C. Butler discussed the following items during the principal's report:
 - a. As of 11/30/2018 -- ADM of 457 students in Powerschool, loss of 4 students.
 - b. Average Attendance -- 92%
 - c. Quiz Bowl -- qualified for national and state rounds
 - d. Quill Writing -- qualified for state level competitions
 - e. Winter Sports have begun.
 - f. Varsity Boys basketball team ranked 80th nationally and 6th in the state.
 - g. ISS and OSS decreased in November; new discipline programs launched at PCHS (the Reflection Room and BENCH)
 - h. 10th grade tested on 11/29/2018 -- 9th grade participated in a very successful community service day, 11th grade -- NC A&T SU college tour
 - i. 2 staff members (Pellarin and Staunton) receive level 4 and 5 on the growth model
 - j. PCHS has applied to become an AP Scholar School -- only 3rd school in Guilford County with this designation
 - k. Monthly Fire drills are continuing -- new extinguisher has been mounted near the elevator
 - l. Clean audit results with NO exceptions.

- m. Marketing team is working on promotional video and will be revealing a new PCHS website.
 - n. A.Jackson and C. Butler have changed account information to a small business account for \$25 monthly.
 - o. L.Wade and J.Fink are now authorized to sign checks.
 - p. C. Butler and K. Free have the only credit cards used for spending at PCHS.
- Mr. Fink has asked that information about an SRO or safety officer be obtained and presented by the next board meeting.
 - C. Butler is seeking to obtain information about the purchase of Karen's Kids buses for PCHS.

Other Business

- Scott Tyson provided a breakdown of the costs associated with equipping a PCHS football team.
- Anthony Gill, BSN representative, offered a BSN presentation that included products available and discount opportunities for Piedmont. This presentation included information about discount cards, a BSN sponsored Go Fund Me page, and PCHS sales store.
- J.Fink reviewed an email from Steve Dawson that addressed Rhetoric course and parking lot coverage.
- New wing is slated to be completed on December 16th.
- The gym is slated to be completed in late February.
- Construction updates will be added to the Bobcat Bulletin.

Facilities Report

- Carpet will not be added to the upstairs floor. Admin team will locate issues and replace only those tiles.
- Carpet laying in the library to begin during December Break.
- Christmas Bonuses for PCHS staff has been tabled for a later time.

Adjourn